

**ORANGE COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
Agenda  
July 19, 2017**

- **Welcome & Self-Introductions** **Mark Landry**
- **Approval of the April Meeting minutes:** **Amanda Moore**
- **Treasurer's Report:** **Amanda Moore**
- **Committee Reports:**

Committee	Point of Contact	Committee	Point of Contact
<b>Communications</b>		<b>Planning/Programs</b>	Aleta Cappen
<b>Warning Signs</b>	Lee Ann Brown	<b>Membership</b>	Lee Anne Brown
<b>CERT</b>	Robert Woodard	<b>Public Health</b>	Amanda Moore
<b>Bylaws</b>	Robert Crane	<b>Industry Workgroup</b>	Franklin Walters
<b>EPA LEPC Grant</b>	Regius Guillory	<b>Warning Sign Upgrade</b>	Regius Guillory

- **Recent Emergencies:**

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- **Old Business:**

- OC Emergency Management – (Missy)
- New Hire Caroline \_ for Marketing Position. Start date Monday 7/10/17 (Missy)
- Proposed LEPC Bylaws Change “First Reading”  
– Article III Officers, Section 3 Terms of office. (Robert Crane)
- Orange County Cappen Radio Tower Update (Aleta)
- EPA/LEPC Grant (Reguis) Expiration:12/31/2017 (Authorized \$85,028)
  - 1. Warning Light System (6) (\$30,000)
  - 2. Type 3 All Hazards Training 305 for OC. (\$28,000) Complete
  - 3. XTL1500 Flash Software (12) (\$5,280)
  - 4. Web Page & Social media design. (\$1,000)
  - 5. Marketing Temp \$19.95/hr. 1040 hrs. (\$20,748)
- Grant **FSR due by the 15<sup>th</sup> of each month** until complete (Regius/Missy)  
June’s report complete 7/11/17 by Regius
- Opened a checking account for the grant funds separate from the original account with co-signatures on checks. A debit card was not required. (Amanda)
- Shelter of Last Resort Form. Interlocal agreement. (Franky)
- Hurricane season and mutual agreements between the county and industry. (Missy)
- Walraven Proof School Pocket Folders – Wally Wise  
Approved \$7000 for folders and to find vendor (Aleta)  
2017-2018 Final Proposal \$6,582.05 + Design Fees
- Ham Radio Donation Status – Judge has signed and delivery to be scheduled.
- 2018 Budget & Finance position to work with CPA (Amanda, Bill, Ralph, Missy, Aleta, Mark)
- Emergency Contact (24hr call list) update for Municipal, Law Enforcement & Industry (Lee Anne, Mark)
- Purchase Mutual Aid radios for LEPC Industry Group during EOC Stand-up ( )

- **Drills & Exercises:**

- GLO Oil Spill Response Training update (Johnny Darcey/Tommy Wells/ Mark Underhill)
- Maritime Functional exercise held on August 17-18, 2017. (Jeremy Hansen)
- SETRPC emergency alert Regional Test message exercise in (July/Aug) 2017. (Kaylan)
- Multi-Jurisdictional IED Security Planning initiative, (Kaylan)

- TX/LA INTEROP exercise with radio (Jeremy)
- Port wide Mitigation Plan – Activity to minimize risk – update, evaluate, validate
- PA-FD Railroad Training Class
- **New Business:**
  - Koch Pipeline/INVISTA table top emergency response drill that is set for September 19, 2017 at 8:00 a.m. here at our Port Arthur Office (3931 Hwy 347, Port Arthur, Texas). Will be simulating an Anhydrous Ammonia pipeline release in the Orange County area and will be inviting local emergency responders. Anyone interested in attending contact [merle.teeter@kochpipeline.com](mailto:merle.teeter@kochpipeline.com) (Greg Williams)
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  - Blackboard Connect (expires in October) replaced with **Swift Reach** by year end. (Kaylan/Missy)
  - 2017 Port Security Grant Program "Notice of Funding Opportunity (NOFO)" has been released. The announcement may be viewed by visiting <https://www.fema.gov/fiscal-year-2017-port-security-grant-program#>. The NOFO and associated documents may be downloaded here: <https://www.fema.gov/media-library/assets/documents/132000>. Please contact your local USCG Port Security Specialist with any questions. [Jeremy.D.Hansen@uscg.mil](mailto:Jeremy.D.Hansen@uscg.mil)
  - Back to School Orange County, Pre-K to 12<sup>th</sup>, August 5, 2017, 9am-12noon, Lamar State College-Orange Student Center. Services or promote health, wellness, safety, and emergency preparedness to set up booths and visit with the families as they walk around gathering information, give away items and additional supplies that will help both the student and family be successful in the coming school year. Back to school supplies, vaccinations, handouts, etc. Link Sale (Robert Woodard)
- **Training:**
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  - Check [www.preparingtexas.org](http://www.preparingtexas.org) for more training in our area!!!  
<https://www.preparingtexas.org/Schedule.aspx>
- **Program**  
**July LEPC Program – Sabine River Authority**

2017 LEPC PROGRAMS				
JANUARY 11	Jeremy Hansen	USCG	.	.
FEBRUARY 8	Dan	IRIS	.	.
MARCH 8	Alyson Smith	SETx Air Rescue	.	.
APRIL 12	Ron Smith	Solvay	.	.
MAY 10	Roger Erickson	NWS - LC	.	.
JUNE 14	LeeAnne Brown	Spirit Stables	.	.
<b>JULY 12</b>	<b>Johnny Darcy</b>	<b>Texas GLO</b>	.	409-727-7481
AUGUST 9	Bill Hughes	Sabine River Authority	.	.
SEPTEMBER 13		Chevron Phillips	.	.
OCTOBER 11	Ralph Valenciano	CRS Construction	.	.
NOVEMBER 8	Jeremy Hansen	USCG	.	.
DECEMBER 13	xxx	xxx.	xxx.	.xxx